



INSTRUCTION PAGE FOR CANDIDATE STATEMENT

To enable Members to better understand your role in the industry and potential contribution to Electrotechnology Training Institute Limited we ask you to complete the Candidate Statement on pages 2 and 3 of this document and attach to your Nomination Form.

Candidate Statements will be posted on the Electrotechnology Training Institute Limited website if the Election is contested and goes to a ballot.

Please send them through to the Company Secretary at etiltdelection@eti.org.au

ACCOUNTABILITIES

As a Board member, you will be expected to participate as a member of the Board in:

- Ensuring effective governance of the organisation;
- Formulation of the organisation's strategic direction;
- Reviewing, approving and monitoring the strategic plan and annual budget;
- Monitoring and assessing performance of the organisation;
- Development of Board policies;
- Ensuring compliance with the legal requirements;
- Monitoring of risks facing the organisation;
- Monitoring the performance of the Chief Executive Officer;
- Involvement with Board sub-committees;
- Identifying skills required by the Board and considering potential candidates;
- Attending all Board meetings called during the year, unless prevented by exceptional circumstance;
- Attending the annual general meeting and other extraordinary general meetings, as may be necessary.



POSITION REQUIREMENTS

- Three-year commitment
- 10-12 hours of your time per month.
- You will be required to read all board meeting material prior to each monthly meeting.
- You will be required to attend a minimum of 8 of the 11 meetings annually.
- Represent ETI Ltd at Stakeholder Awards and Events.
- Within six (6) months of joining the Board, you will be required to complete the Company Directors Course and the Finance for Not-for-profits Course through the Australian Institute of Company Directors (AICD). (approx. seven days).

DESIRABLE SKILLS, EXPERIENCE AND ATTRIBUTES OF DIRECTORS

When members are nominating and electing Member Elected Directors they are encouraged to have regard to the skills, experience and attributes of the Board that are best likely to lead the Organisation in the pursuit of its strategies and Objects and to assure proper governance oversight.

These should include:

- an understanding of and relevant experience in the needs and evolving development of the Industry;
- relevant experience and qualifications with respect to Industry training and skill development courses and offerings;
- relevant business, professional, financial and governance experience, skills and acumen;
- experience in the governance and management of not for profit, charitable or community-based organisations; and
- diversity of experience and perspective.

Candidate Statements, if a ballot is required, will appear on the web site in the same order as presented on the voting sheets.



CANDIDATE INFORMATION

Candidates Name: _____
Candidates Company: _____
ECA WA Member Since?: _____
Past experience with ETI Ltd ? _____
(eg: Committee Member, Life Member)

EXPERIENCE

Please list how many years' experience you have had in the following areas:

1. Electrical Contactor _____
2. Communications Contractor _____
3. Refrigeration and Airconditioning Contractor _____

PERSONAL ELECTION STATEMENT

1. Are you aware that this is a (3) three-year commitment? Can you commit for this period?
☐ Yes No ☐
2. Can you commit 10-12 hours of your time per month to the Board?
☐ Yes No ☐
3. Are you prepared to read all board meeting papers prior to each meeting monthly?
☐ Yes No ☐
4. You are required to attend a minimum of 8 of the 11 meetings annually. Do you have any existing time restraints that would affect your ability to commit to this requirement?
☐ Yes No ☐
5. Are you prepared to represent ETI Ltd at Stakeholder Awards and Events?
☐ Yes No ☐
6. Within 6 months of joining the Board, you will be required to complete the Company Directors Course and the Finance for Not-for-profits Course through the Australian Institute of Company Directors (approx. seven days training). Are you prepared to complete this training?
☐ Yes ☐ No



Why do you want to be elected and what do you want to achieve in your time on the Board?

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